



Burnaby Public Library empowers the community to engage with and share stories, ideas and information. Our vision is a welcoming community where all people can explore, learn and connect. BPL's four branches are important public spaces, meeting places and centres for discovery and dialogue, anchored by our broad and deep collections and our commitment to in-person service. BPL is committed to meeting the needs of our highly diverse community, with an increased emphasis on community-led approaches and connecting with people outside the library, a greater focus on digital literacy, and a commitment to upgrading and rethinking our public and staff spaces.

Burnaby Public Library invites applications for the following position. Forward your resume and cover letter to libadmin@bpl.bc.ca. Please quote **Competition #08/2019.03.12**. The closing date for this posting is **Thursday, March 21, 2019**.

Position Title: LIBRARIAN 2 – Reference and Information Services

Position Summary:

This position leads a team of skilled and dedicated staff at the Bob Prittie Metrotown Branch to deliver exceptional library service to Burnaby's diverse community. This position is currently responsible for the day-to-day operation of Reference and Information Services at the Bob Prittie Metrotown Branch and reports to the Branch Manager. Burnaby Public Library is reviewing our public service staffing model in 2019, and the focus, scope, responsibilities and reporting relationships of this position may change.

This is a regular full time position. The weekly hours are 37.5 with varying shifts including evening and weekend work.

Main Duties:

Directs the day-to-day operations of and supervises staff in the Reference and Information Services department of the Bob Prittie Metrotown branch.

Leads and empowers staff to provide welcoming, inclusive service to patrons of all ages in the Metrotown area; to provide expert and personal reference and information services that connect patrons with the resources and information that they need; and to assist patrons with technology and digital resources. This is a working supervisor position that includes direct public service.

Leads staff to develop and manage BPL's deep and broad collections, and to help patrons to discover unique items through readers' advisory, and online and in-branch promotion.

Leads staff to develop programs that respond to and reflect the needs, interests and diversity of the community.

Inspires and enables staff to engage with partners and community members outside the library walls to deepen BPL's knowledge of our community, to identify barriers to library service, and to develop relevant and inclusive library services.

Works collaboratively with colleagues in BPL and in the City of Burnaby, and with community and library partners, to deliver on library strategic priorities and address community needs.

Supports and motivates staff to develop, grow and stretch in an organizational culture that reflects BPL values and in a rapidly changing library environment.

Qualifications:

A Master's degree in librarianship from an ALA accredited university.

Considerable knowledge of and experience in reference and information services, collection development, programming and community outreach.

Experience in or aptitude for supervision and leadership, including communication and conflict management, coaching and performance management, planning and coordination.

